

**WBR 1452.215-84 Pricing Proposal Instructions and Submission of Certified Cost or Pricing Data.**

As prescribed in WBR 1415.406-5(a)(5), insert a provision substantially the same as the following:

**PRICING PROPOSAL INSTRUCTIONS AND SUBMISSION OF CERTIFIED COST OR PRICING DATA -- BUREAU OF RECLAMATION (APR 1996)**

(a) *General.* The pricing proposal shall be identified as Volume III of the offeror's proposal and shall be an orderly, specific, and complete document in every detail. It should be a coherent document free of internal inconsistencies and should be consistent with the technical approach(es) proposed in the technical proposal (Volume II).

(b) *Submission of Cost or Pricing Data.* Offerors are hereby notified that certified cost or pricing data are required by this solicitation to be submitted by the offeror with its pricing proposal. These data are also required to be submitted by the offeror for each prospective subcontract when the total amount of the subcontract (including options) is expected to exceed: (a) \$1,000,000 or more; or (b) both \$500,000 and more than 10 percent of the offeror's total proposed price [*or insert any lower threshold requirements the contracting officer considers necessary for adequate pricing of the prime contract under FAR 15.806-2(a)(3)*]. Information contained in the offeror's pricing proposal and its subcontractors' proposals containing cost or pricing data must be current, complete, and accurate to the best of its knowledge and belief. Prior to the time agreement is reached on price, the offeror shall submit, or identify in writing, to the Contracting Officer any information reasonably available on factors that affect the currency, completeness, or accuracy of cost or pricing data submitted (including subcontractor data). In addition to the data submitted by the offeror in the pricing proposal, the Contracting Officer may require the offeror to submit additional data as are necessary in order to perform an adequate analysis and evaluation of the proposal. In accordance with FAR 15.804-6(d), merely marking books, records, and other documents without specific identification does not constitute submission of cost or pricing data.

(c) *Claim for Exemption from Submission of Certified Cost or Pricing Data (SF 1412).* [*If the Contracting Officer has determined that submission of SF-1412 is not required pursuant to FAR 15.804-3(e), state the basis for the exemption, the extent of its applicability, and revise the remainder of this paragraph accordingly*]. Enclosed is a copy of SF 1412, Claim for Exemption From Submission of Certified Cost or Pricing Data. This form shall be completed by the offeror and submitted with its cost proposal if the offeror claims exemption from the requirements for submitting certified cost or pricing data under FAR 15.804-3. A completed form shall also be submitted with the pricing proposal for each subcontract requiring submission of certified cost or pricing data which the offeror claims will be priced on the basis of a claimed exemptions in FAR 15.804-3. Exemption can be claimed on the basis that the price offered is based on an established catalog or market price of a commercial item sold in substantial quantities to the general public, or is a price set by law or regulation. Instructions for use are contained on the reverse side of the form.

(d) *Use and Disclosure of Proposal Information.* In accordance with the *Use and Disclosure of Proposal Information -- Department of the Interior* provision of this solicitation, offerors shall mark trade secret or confidential commercial or financial information contained in the proposal with the restrictive legends specified. The offeror shall also clearly and separately mark all proprietary information (as defined in FAR 3.104-4(j)(1) and (2)) contained in the proposal with the restrictive legend "Proprietary Information."

(e) *Format and Content.* To assist in the uniform evaluation of proposals, the following format shall be utilized in preparing the pricing proposal:

(i) Table of Contents. The Table of Contents shall list all sections of the pricing proposal. Any future amendments, additions and/or revisions to the proposal, up to the date of agreement on price, shall be included an updated Table of Contents;

(ii) *Index*. The index shall cross reference the work statement to the terms of the proposal and specifically indicate how the proposal conforms to the evaluation factors contained in Part IV, Section M of this solicitation. It shall comply with the requirements of FAR Table 15-2, Item 5 which requires an index of all cost or pricing data and information accompanying or identified in the pricing proposal;

(iii) *Enclosures*. A list shall be included of all enclosures, attachments, tables, drawings, charts, and any other material which summarize data or information contained or referenced in the pricing proposal;

(iv) Contract Pricing Proposal Cover Sheet (SF 1411). Offerors not claiming exemption from the submission of Certified Cost or Pricing Data are required to submit SF 1411, Contract Pricing Proposal Cover Sheet (copy enclosed). The SF-1411 shall be prepared in accordance with the general instructions in FAR 15.804-6 (including Table 15-2). A total price proposed for each contract line item identified in Part I, Section B, of this solicitation (including options) shall be listed under Item 8 of the SF 1411. If the offeror has been financially audited by a Government Agency (e.g., Defense Contract Audit Agency or Inspector General) as a result of another Government contract on which it is currently performing, submit the name, address and telephone number of the cognizant Government audit agency on each under Item 9B, SF 1411. The same information, if applicable, shall be included on any SF 1411 submitted for a subcontractor. If the offeror (or subcontractor) has a current forward pricing rate agreement or an indirect cost rate agreement with another Government agency, a copy of the agreement(s) shall be submitted with the pricing proposal and referenced in the attachment(s) which support applicable proposed cost elements (see subparagraph (e)(v) of this provision).

(v) *Contract Line Item Cost Breakdown*. For each contract line item summarized on the SF 1411, the offeror shall submit a detailed cost breakdown containing the applicable elements of cost (see instructions for Item 1, FAR Table 15-2) which, when added together, equal the total price proposed for the line item. Each cost breakdown shall be separately identified, prepared in accordance with the format prescribed in \_\_ [If a format listed under Item 8A, B, or C in FAR Table 15-2 is to be used, insert "FAR Table 15-2, Item 8\_ (specify A, B, or C)" and identify any optional column numbers in the format which are required or reference other required format and its location under Part IV, Section L of the solicitation], and referenced under Item 8E of SF 1411. For each cost element listed on the format, the offeror shall identify, by referencing and including as a separate attachment to the format, sufficient information which supports the basis for the proposed cost element amount. The Offeror shall also provide in the attachment any necessary cross references to assist in tracking the pricing proposal to applicable portions of its technical proposal.

(vi) *Cost Element Summary Total Amounts*. When more than one contract line item is required, the offeror shall submit for each proposed element of cost a separate, summary total amount which covers all contract line items.

(vii) Facilities Capital Cost of Money. If the offeror elects to claim facilities capital cost of money as an allowable cost, Form CASB-CMF shall be submitted by the offeror with the pricing proposal in accordance with instructions in Item 1, FAR Table 15-2.

(f) *Subcontracts*. All subcontracted items shall be clearly identified in the pricing proposal and include the name and address of the prospective subcontractor. Written quotations shall, whenever possible, be included or referenced for all subcontracted services. Subcontract costs shall be included or referenced in attachments which support the basis for an offeror's proposed cost element amount. Unless the offeror claims an exemption under paragraph (c) of this provision, cost and pricing data required under paragraph (b) of this provision to be submitted for subcontracts shall be submitted in accordance with the instructions contained in subparagraphs (e)(iv)-(vi) and those contained in Item 1, FAR Table 15-2. For pricing of modifications, see the Subcontracting Cost or Pricing Data clause of

this contract.

(g) *Cost Information in Other Volumes.* No cost information shall be included in any other volume of a proposal unless required by paragraph (d) of the Technical Proposal Instructions -- Bureau of Reclamation provision of this solicitation.

(h) *Page Numbering.* All pages in the cost proposal should be consecutively numbered (including pages containing attachments, tables and exhibits).

(i) *Rounding of Costs.* All price or cost amounts proposed shall be expressed to the nearest whole dollar except for individual hourly labor rates (if required). All percentages shall be expressed to one decimal place.

(j) *Amendments.* Any amendments made by the offeror to its pricing proposal shall include the same level of detail as the original proposal and shall include revised copies of all tables or exhibits affected by the amendments.

(k) *Alternate Proposals.* If submission of alternate technical proposals is permitted by the General Proposal Instructions -- Bureau of Reclamation clause of this solicitation, the offeror shall submit a separate, detached pricing proposal conforming to the requirements of this provision for each alternate submitted. The alternate(s) pricing proposal(s) shall be clearly labeled and identified.

(l) *Certificate of Current Cost or Pricing Data.* Unless the circumstances in FAR 15.804-4(e) apply, the successful offeror shall be required by the Contracting Officer prior to award to execute and submit a Certificate of Current Cost or Pricing Data (illustrated in FAR 15.804-4(a)) or the Contracting Officer may request that each offeror remaining in the competitive range submit the Certificate with its best and final offer after conclusion of negotiations.

[End of provision]

*Alternate I (FEB 1994)* If cost information is also required to be submitted in electronic format, add a paragraph substantially the same as the following paragraph (m) to the basic provision:

(m) *Electronic Information.* The offeror shall submit a computer disk, in a MS-DOS readable format, containing [insert a specific description of each item of cost information required (including any applicable subcontractor information)]. Data that can be electronically imported into [insert software name and any other specified requirements] would be appreciated. The offeror shall identify the commercial spreadsheet software program used to create the submitted data and the formulas and factors used in calculating the data contained on the disk. The data submitted shall comply with the restrictive legend requirements of paragraph (d) of this provision.